



OFFICE OF COMMUNITY DEVELOPMENT  
PLANNING DIVISION

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**PLANNING COMMISSION STAFF REPORT**

Agenda Date: December 2, 2019

**SUBJECT**

Oct. 2019 Draft Parks and Recreation System Master Plan

**RECOMMENDED ACTION**

Accept presentation on the Oct. 2019 Draft Parks and Recreation System Master Plan.

**DISCUSSION**

Cupertino has prepared its first citywide Parks and Recreation System Master Plan (“Master Plan”). An initial draft Master Plan was issued for public comments in January. Various groups and individuals provided feedback. The Bicycle Pedestrian Commission and Parks and Recreation Commission both provided input in January. A public workshop and a separate Youth and Teen forum were also held in January to solicit further feedback. The City Council reviewed the draft Master Plan on February 5, 2019.

On February 26, 2019 the Planning Commission received a presentation on the draft Master Plan (Attachment 1, Meeting Minutes) and provided input. The associated staff report included attachments with input that had been received to date at that time. This included 55 written comments from community members, received through February 18, 2019, in addition to input received at the meetings and workshops noted above.

The City Council continued its review of the Master Plan. On April 16, 2019 the Council’s review focused on proposed revisions to Chapter 3, Systemwide Objectives and Actions. For reference, written public comments arriving subsequent to the Planning Commission materials for Feb. 26, 2019 and received through April 11, 2019 are provided as Attachment 2. Additional written comments received on April 30, 2019 are provided as Attachment 3. (Note: additional “written communication” input emailed directly to City Council members prior to the Council meetings is provided on the City website with the associated meeting documents.)

On May 22, 2019, the Council further discussed the Master Plan. The review focused on proposed revisions to Chapter 4, Opportunity Highlights, Chapter 5, Implementation, and appendix tables E-1 to E-3 (now F-1 to F-3) regarding opportunities for individual park sites, major park or recreation facilities, and added recreation elements. Also included in the staff report attachments was information about major recreation buildings/facilities (now Table A-2), and draft pages regarding individual park sites (now Appendix E, Park Site Overviews).

Based on input received and feedback from the City Council, the Master Plan was revised and updated. Environmental review on the updated document was undertaken pursuant to the California Environmental Quality Act ("CEQA"). An Initial Study and a Mitigated Negative Declaration ("IS/MND") have been prepared.

The updated Oct. 2019 Draft Master Plan and its Appendices (Attachments 4 and 5) and the associated IS/MND have been posted and publicized. The formal public comment period on the IS/MND commenced on Oct. 23, 2019 and concluded on Nov. 22, 2019. Four public comments on the Master Plan have been received during this period (Attachment 6). There may be comments on the IS/MND from agencies that result from the review process hosted by the State Clearinghouse. Any such agency comments had not been received at the time of preparation of this report.

A variety of documents that have been prepared in association with developing the draft Master Plan are posted on the City's website on the project page, at the link below, as well as in the on-line records associated with the Commission and City Council meetings.

[www.cupertino.org/parksmpl](http://www.cupertino.org/parksmpl)

An informational presentation will be provided to the Planning Commission regarding the updated Draft Master Plan. Next steps include review of the Master Plan's IS/MND by the Environmental Review Committee ("ERC") on December 5, 2019 and an ERC recommendation regarding these documents to the City Council. It will be followed by review of the Oct. 2019 Draft Master Plan by the Parks and Recreation Commission the evening of December 5, 2019 and any resulting recommendation to the City Council. Both the Master Plan and the IS/MND will be brought forward to City Council thereafter, at a date to be determined.

## **Sustainability Impact**

The project will support the City's sustainability and environmental policies and objectives.

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Prepared by: Gail Seeds, Park Improvement Manager

Approved by: Randy Schwartz, Interim Director of Parks and Recreation

#### **ATTACHMENTS**

1. Planning Commission Meeting Minutes, Feb. 26, 2019
2. Input on Jan. 2019 Draft Master Plan, Public Comments, Feb. 19 to Apr. 11, 2019
3. Input on Jan. 2019 Draft Master Plan, Public Comments, Apr. 30, 2019
4. Draft Master Plan, Oct. 2019
5. Draft Master Plan Appendices, Oct. 2019
6. Input on Oct. 2019 Draft Master Plan, Public Comments, Oct. 23 to Nov. 22, 2019